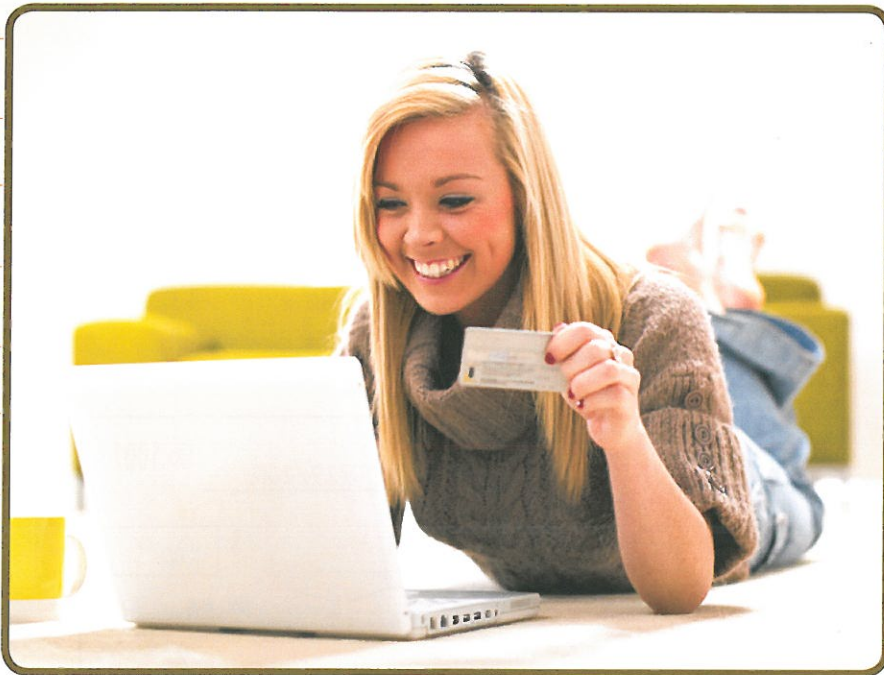


WIN \$500!

Pay 1st installment of your 2011-2012 lease **ON TIME & ONLINE** to be entered in a drawing for a \$500 Visa gift card.

Paying Rent is Easy

No Hassle, Simple Ways to Pay Your Rent



It's the first of month. You know what that means: time to pay rent. But how will you do it?

You Choose:

- 01 Pay Online
- 02 Pay by Money Order
- 03 Pay by Check
- 04 Pay with Cash

01 Online Payments Easy Peasey Lemon Squeezy

We are pleased to offer the option to pay online with eCheck, VISA, Mastercard, or Discover!

Visit www.UVASanMarcos.com with the following information:

- What you will need for an eCheck payment: nine digit bank routing number, checking account number, check number, account holder name & billing address.
- What you will need for a credit card payment: 16 digit card number, expiration date, account holder name and billing address.

02 Money Order Pay by Money Order

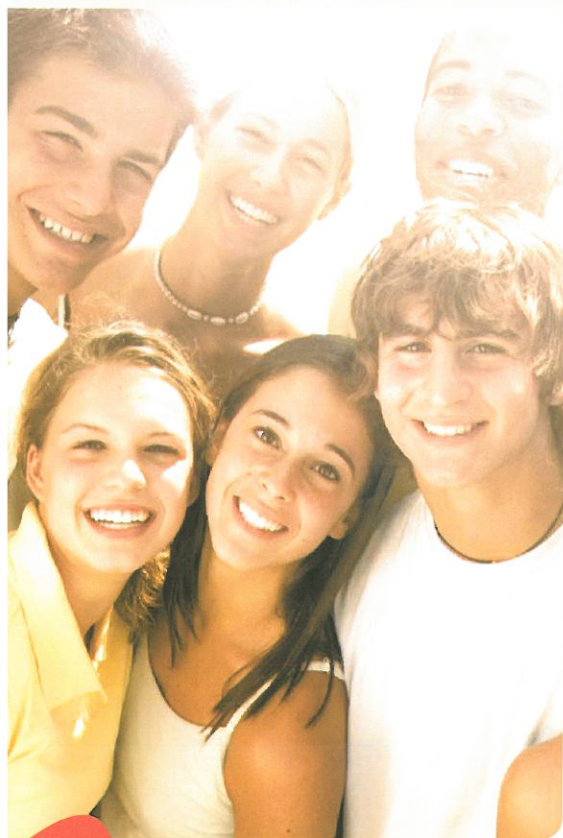
Money orders are a great substitute for checks.

Money Orders are a safe, convenient, and economical alternative to paying with cash through the mail. They can be purchased from any Post Office locations in the United States. Money orders are a good alternative to checks. If you have trouble keeping track of the money in your checking account, getting a money order to pay apartment rent each month can help you avoid overdraft disasters.

UNITED STATES POSTAL SERVICE		POSTAL MONEY ORDER		NEGOTIABLE ONLY IN THE U.S. AND POSSESSIONS	
POSTAL NUMBER	01234567890	ISSUE MONTH DAY	2012 5 27	POST OFFICE	123456
AMOUNT			TWO HUNDRED DOLLARS & 00/100*****		
PAY TO	My Apartment Community		FROM	College Student	
ADDRESS	567 Main St.		CLERK	017	
CITY AND STATE	Anywhere, US 12345		ADDRESS	123 Main St.	
POST OFFICE	my apartment #123		ADDRESS	Anywhere, US 12345	
1 = 123456789		1 = 12340012345		11 -	

How to Fill Out a Money Order

- Write the name of your apartment community on the "Payee," "Pay to," or "Pay to the order of" line.
- Write your bedroom number on the address line or include any other identifying info on this line if there is no other line for this information.
- Fill in your name on the "From," "Purchaser," "Sender," or "Remitter," field. You may also put your account number or other identifying info here if no other space is provided.
- Write in your address where it says "Purchaser's address," not the address of the person or community you're sending it to.
- Fill in the "Memo," "C.O.D. Number," "Re.," or "Used for" space. Not all money orders have this space, but if yours does write your number on it or other identifying info so that they know what you are sending the money for.
- Sign the money order if there is a place, it will be on the front of the money order, and will be labeled as something like "Purchaser, Signer for Drawer," "Purchaser's signature," or simply "Signature." *DO NOT sign the back of a money order, as this space is usually for the payee's signature.
- Your money order will either have a carbon copy underneath or a portion attached (usually to the side or top) to detach and keep for your records. Keep this receipt should the money order get lost or stolen.



03 Pay by Check

Paying apartment rent by check is probably the most common option. And it's easy to see why: all you have to do is fill out the check and get it to the Leasing Office. Pretty easy, right?

How to Fill Out a Check

- Write the date on the line in the upper right hand corner.
- Write who the check is for on the line that says "Pay to the Order of".
- Write the amount of the check in number form in the box on the right next to the "Pay to the Order of".
- Write the amount of the check in word form on the line under the "Pay to the Order of" line.
- Sign the check on the line in the bottom right-hand corner.
- Write what the check is for and your bedroom number in the corner where it says "Memo".
- DO NOT write anything on the back of the check.

Check Number **1001**

College Student 123 Main St. Anywhere US 12345	Date <u>5/27/2012</u>	
PAY TO THE ORDER OF <u>My Apartment Community</u>	\$ 200.⁰⁰	
<u>two hundred & ⁰⁰/100</u> DOLLARS		
My Bank 456 Main St. Anywhere US 12345		
MEMO <u>my apartment #123</u>	<u>Your Signature</u>	
⑆ 023456789 ⑆ 001234 ⑆ 234 1001 ⑆		

○ Routing Number ○ Account Number

04 Pay with Cash

Since carrying cash is risky for you and our staff, always pay with cash as a last resort, try to get a money order, cashiers check or check before paying with cash.

Tips for Paying with Cash

- Always hand the cash to an associate.
- DO NOT put cash in the drop box.
- Never leave without requesting and receiving a receipt that looks just like this one. If you do not receive a receipt exactly like this one, let us know by emailing: receipt@edrtrust.com.

